



Alumni Relations Office

香港城市大學  
City University of Hong Kong

Room 1-001, 1/F, CityUHK International Centre  
22 Cornwall Street, Kowloon Tong, Kowloon  
Phone: (852) 3442 6075  
Email: aro@cityu.edu.hk  
Office hours: Monday to Friday (except public holidays)  
9:00am to 12:30pm; 2:00pm to 6:00pm

### Change of Personal Particulars

[for Alumni only]

Please complete the appropriate part(s) and submit this application in-person to the ARO Service Counter together with the original of relevant supporting documents (Appendix I) for verification.

Information provided in this form will be treated as strictly confidential. For details, please read Personal Information Collection Statement (PICS) for Alumni (<https://banweb.cityu.edu.hk/cityu/pics.htm>).

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Student Name: \_\_\_\_\_ Student No. \_\_\_\_\_

Programme Title: \_\_\_\_\_ Department: \_\_\_\_\_

Day-time Contact Phone No.: \_\_\_\_\_ Email Address: \_\_\_\_\_  
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#### I - Change of Legal Name (Supporting documents required)

Name in English (Surname) \_\_\_\_\_

(First/Other Names) \_\_\_\_\_

Name in Chinese \_\_\_\_\_

(Chinese Commercial Codes) ( ) ( ) ( ) ( )

#### II - Change of HKID, Date of Birth, and/or Gender (Supporting documents required)

HKID No.: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Gender: \_\_\_\_\_  
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**I declare that the information given above is true and correct at the time of submission.**

Signature of Student: \_\_\_\_\_

Date: \_\_\_\_\_  
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#### (For Office Use Only)

Computer record updated by \_\_\_\_\_ on \_\_\_\_\_

## Appendix I

### Relevant Supporting Documents

**For Local Alumni**, please provide the following documents:

- Academic Transcript or Graduation Certificate issued by CityUHK
- CityUHK Student Card, if any
- Deed Poll on Change of Name
- Hong Kong Identity Card (HKID) or Passport

**For Alumni from Chinese Mainland**, please provide the following documents:

- Academic Transcript or Graduation Certificate issued by CityUHK
- CityUHK Student Card, if any
- 居民户口簿
- 更新后的《居民身份证》
- 公证处發出的《姓名变更公证书》(由公证机构对户口簿的“曾用名”记录进行公证)